

United Nations Development Programme

Country: Kyrgyz Republic

Annual Work Plan 2019

Project Title	Capacity Development for National SDGs Adaptation
UNDAF/CP Outcome(s):	Outcome 1: By 2022, inclusive and sustainable industrial, agricultural and rural development contribute to economic growth, decent work, improved livelihoods, food security and nutrition, especially among women and vulnerable groups
CPD Output(s):	Output 1.1. Policy frameworks and institutional mechanisms enabled at the national and subnational levels for sustainable, resilient, inclusive and gender-responsive economic growth
Expected Project Output(s):	Output 1: Policy support to the development of long-term National Sustainable Development Strategy 2040 Output 2: Policy support to building capacity for national SDGs data collection, monitoring, analysis and reporting Output 3: Policy support to the development of mid-term National Sustainable Development Programme 2018-22 Output 4: Policy support to the Parliament SDG WG
Implementing Partner:	UNDP
National Partners:	Office of the President\Secretariat of the NSDC Prime-Minister's office\Secretariat of SDGs Committee Ministry of economy National Statistical Committee
Brief Description	
<p>The Government has demonstrated full commitment to the implementation of SDGs and clearly benefited from UN support to integrate the SDGs into upcoming strategic development cycle. Two important strategic documents have been launched in 2018 – long term Strategy 2040 and five-year Government Program Unity, Trust and Creation. MAPS mission is completed and identified 3 accelerators to achieve SDGs. In 2020 Kyrgyzstan is planning to make NVR at HLPF. Statistics for SDGs is an integral part of sound evidenced-based decision making within development. The Goal of the Project will be to support the Government to enhance national capacities and raise awareness on SDG-based issues.</p> <p>TRAC funds allocated for 2019 is USD100,000.00</p> <p>Leftover of Russian Funds from 2018 budget is USD7,000 (out of USD11,082.91 – NTF is enclosed) budgeted to support the Secretariat of CC on adaptation and realization of SDGs and preparation to NVR 2020</p>	

Programme Period:	2019
Key Result Area:	Sustainable Development
Atlas Award ID:	00108493
Start date:	January 2019
End Date:	December 2019
Management Arrangements	NIM

2019 SDG budget:	107,000.00 USD
TRAC BISHKEK	100,000.00 USD
RUSSIAN	7,000 USD

Approved by UNDP: Ms. Aliona Niculita, Resident Representative, a.i.

Signature: 

Date: 29 JAN 2019

I. ANNUAL WORK PLAN, SDG ADAPTATION

JANUARY – DECEMBER 2019

PROJECT ID: 00108493

Capacity building for the national SDGs adaptation									
Title of the project:		January 2019 – December 2019							
Date:		TIMEFRAME				RESPONSIBLE PARTY		PLANNED BUDGET	
EXPECTED OUTPUTS <i>And baseline, associated indicators and annual targets</i>		Q1	Q2	Q3	Q4	Funding Source	Budget description	Amount (USD) 2018	
Output 1: Policy support to the adaptation of long-term National Development Strategy 2040 to SDGs		Activity Result 1.1 Support to the Secretariat of the National Sustainable Development Council within adaptation of Strategy 2040 to SDGs							
Baseline: Lack of development policy dialogue		X	X			UNDP TRAC	IC with national consultants	25,000.00	
Indicator: At least one Development Policy Dialogue conducted and respective policy document/s adopted		Activity Result 1.2 Support to the Regional development Priority and nation-wide consultations process on 2040							
Target: Development priorities linked to SDGs mainstreamed into Strategy 2040 implementation plan		X	X			UNDP TRAC	Hall rent, coffee-breaks, printings	15,000.00	
TOTAL by OUTPUT						UNDP TRAC	IC with national consultants	5,000.00	
								45,000.00	

Output 2: Policy support to the Government 5 year Development Program

Baseline: 1 CC in 2018
Indicator: Number of CC on adaptation and realization of SDGs conducted
Target: At least one meeting of CC on adaptation and realization of SDGs conducted

Activity Result 2.1 Expert support in implementation of new Law on official statistics

Expert support in development of new Law on official statistics							IC with national consultants	2,500.00
Consultations of new Law							Hall rent, coffee-breaks, printing	2,500.00

Activity Result 2.2 Support in building national SDG reporting platform

Expert support in building national SDG reporting platform within preparation to NVR							IC with national consultants	5,000.00
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Activity Result 2.3 Support in development of national MPI (jointly with UNICEF)

Expert support in development of national MPI (jointly with UNICEF)							IC with national consultants	10,000.00
TOTAL by OUTPUT								20,000.00

Output 3: Policy support to building capacity for national SDGs data collection, monitoring, analysis and reporting

Baseline: Low level of integration SDGs indicators into the national policy documents.

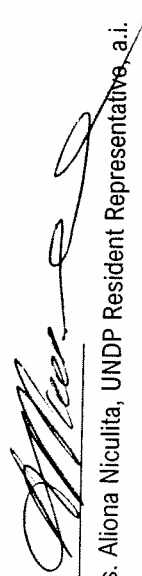
Activity Result 3.1 Policy experts support to Secretariat of the Coordination Council on adaptation, realization of SDGs and preparation to NRV2020

Experts support to the Secretariat of CC on adaptation and realization of SDGs with Gender-responsive reports	X	X	X	X	X	Prime-Minister's office/Secretariat of SDGs Committee, MoE	UNDP TRAC RUS	10,000.00 6,481.48
Experts support in preparation to NVR at HLPF 2020 with Gender-responsive reports	X	X	X	X	X	Prime-Minister's office/Secretariat of SDGs Committee, MoE	UNDP TRAC	8,000.00

Activity Result 3.2 Nation-wide consultations process on five-years National Programme 2018-22 (Post MAPS activity)

<p>Indicator: The level of integration of SDG indicators into the national framework Target: High level of integration of SDGs targets into the national policy documents</p>	Support to consultation and communication process with gender mainstreaming	X	X	X	X	Prime-Minister's office/Secretariat of SDGs Committee	UNDP TRAC	IC with national consultants , Hall rent, coffee-breaks, printing	2,000.00
	<p>TOTAL by OUTPUT TRAC RUS GMS RUS</p>								<p>27,000.00 20,000 6,481.48 518.52</p>
<p>Output 4: Policy support to the Parliament SDG WG</p> <p>Baseline: 1 Platform for MPs to discuss development Agenda and SDGs. Indicator: Number of initiatives related to the national development Agenda and SDGs. Target: At least 4 initiatives endorsed within the Parliament related to national SDGs.</p>	Activity Result 4.1 Policy experts support to the Parliament SDG working group								
	Experts support to the Parliament SDG working group with Gender-responsive reports	X	X	X	X		UNDP TRAC	IC with national consultants	10,000.00
	Activity Result 4.2 Nation-wide consultations process on role of Parliament within SDG adaptation								
	Support to consultation and communication process with gender mainstreaming	X	X	X	X			UNDP TRAC	IC with national consultants , Hall rent, coffee-breaks, printings
TOTAL by OUTPUT									15,000.00
	TOTAL AWP								107,000.00

Approved:



Name: Ms. Aliona Niculita, UNDP Resident Representative, a.i.

Date: 29 JAN 2019

2019 Monitoring Schedule Plan for Project ID –
Capacity Development for National SDGs Adaptation

Monitoring Action (indicate which one: annual review, annual workplan, audit, monitoring visit, donor report, evaluation, workshop, special publication, etc)	Due date	Budget USD	Description (description of the purpose of monitoring action)	Comments (provide further details and update about the status)	Date completed (actual completion date)	Responsibility (name of the person responsible for the action)
Annual work plan	January, 2019		Efficient planning of projects outputs and activities based on RRF			CO, Kanykey Orozbaeva
Quarterly operational progress reports of the project	Every quarter		To assess the project outputs and results			CO, Kanykey Orozbaeva
Annual Project Quality Assurance	Once a year		Areas of strength and weakness will be reviewed by project management and used to inform decisions to improve project performance			CO, Kanykey Orozbaeva
Annual progress report	December 2018		Operational progress report to the national partners with details of the programme status and implementation risks			CO, Kanykey Orozbaeva
ROAR	December 2019		Output level reporting		December, 2019	Programme Analyst; Kanykey Orozbaeva
Programme and Delivery meetings	Regular		To monitor the project implementation, risks, issues, etc.			All staff
Final Report	By beginning 2020		As per the CSA			CO, Kanykey Orozbaeva

Project Communications Plan

Project title: Capacity Development for National SDGs Adaptation
Dates: January – December 2019
Geographic area: The Kyrgyz Republic
Stakeholders: Office of the President\Secretariat of the NSDC, Parliament, Prime-Minister’s office\Secretariat of SDGs Committee, National Statistical Committee
Beneficiaries: Public and private sector, academia and civil society organizations, women and men, general public
Messages: No one left behind!

Action plan for 2018:

No	What	Who	When	Target audiences	Resources	Product (evaluation criteria)
1.	Regular media coverage of the project events according to AWP	SEG Advisor	Throughout a year	Expert community, national and international partners, general public, UN community	No costs	At least 2 press-releases, 4 messages on www.undp.kg and undp social internet resources, 4 articles and 4 news releases in mass media, 2 blogs/success stories on SDGs
2.	Communication products based on the MAPS mission	SEG Advisor Comms specialist	Throughout a year	National partners, stakeholders, expert community, national and international partners, public in general	1,000	At least 2 expert opinion articles published on www.undp.kg and social media based on results of MAPS mission
3.	Raising public and decision-makers awareness on SDGs and SDGs indicators	SEG Advisor Comms specialist	Throughout a year	National partners, stakeholders and beneficiaries, public in general	1,000	Special session for decision makers and business community, 2 blog/success story on www.undp.kg and www.stat.kg and social media
4.	Development of blog and success story on the Project progress	SEG Advisor, Comms specialist,	Throughout a year	UN Community, general public	No cost	1 blog and 1 success story to be posted at the regional websites and shared with our colleagues doing similar work across the planet.
				TOTAL	2,000	

UNDP in Kyrgyz Republic
Joint Work Plan of UNDP programmes
on gender mainstreaming in 2019

TITLE OF PROJECT: Capacity Development for National SDGs Adaptation

Expected Products	Key Activities	Quarters				Source of funding	Budget
		I	II	III	IV		
Gender-specific activities of the project (gender studies, gender trainings, gender advocacy campaigns)							
Capacity-building activities, which includes gender dimension (integration of gender perspectives in the TORs, reports and indicators, the inclusion of gender sessions in the agenda, gender balance in the composition of participants, etc.)							
Development of analytical, strategic and legal documents, which includes gender dimension (integration of gender perspectives in the TORs of experts, the conclusions and recommendations, gender disaggregated indicators, etc.)							
Gender-responsive process for Strategy 2040	Experts support to the development of 2040 Strategy with Gender-responsive process	X	x	x		UNDP TRAC	Experts 25,000
	Support to the Regional development Priority and nationwide consultations process on 2040	X				UNDP TRAC	Experts and workshop 20,000
Parliament SDG WG	Experts support to the Parliament SDG working group with Gender-responsive reports and consultations	X	X	X		UNDP TRAC	Experts and workshops 15,000

Expected Products	Key Activities	Quarters				Source of funding	Budget
		I	II	III	IV		
Gender-responsive process for the Government 5 year Program 2018-2022	Policy experts support to Secretariat of the Coordination Council on adaptation, realization of SDGs and preparation to NRV2020 with Gender-responsive process	X	X	X	X	Experts 22,600	
	Support to consultation and communication 2018-2022 process with gender mainstreaming					workshop 2,000	
Statistics	Support on building the national reporting system on SDGs including gender disaggregated indicators					Experts and workshop 20,000	
<p align="center">Gender mainstreaming in actions for the implementation of pilot projects.</p> <p>(Integration of gender perspectives: (i) in TOR activities and experts; (ii) gender balance in the composition of the beneficiaries, actors involved discussions, decision-making bodies; (iii) the reports and indicators, etc.)</p>							
TOTAL budget for gender						104,600	
Total for gender specific actions							
Total for actions with gender dimension							
Total budget of the project						107,100	
% for gender						97.7%	

Aidai Ashiralieva

From: Umutai Dauletova
Sent: Tuesday, January 22, 2019 1:11 PM
To: Kanykey Orozbaeva
Cc: Aidai Ashiralieva; Aidai Sulaimanova; Asel Franki-Amanova
Subject: RE: request for approval SDG adaptation project

Dear Kanykey,
You are kidding on me? 97%??? - Perfect!
Approved. Please, let us know how we could support the project through its implementation,
Best,
Umutai

From: Kanykey Orozbaeva
Sent: Tuesday, January 22, 2019 4:16 AM
To: Umutai Dauletova <umutai.dauletova@undp.org>
Cc: Aidai Ashiralieva <aidai.ashiralieva@undp.org>; Aidai Sulaimanova <aidai.sulaimanova@undp.org>; Asel Franki-Amanova <asel.franki-amanova@undp.org>
Subject: request for approval SDG adaptation project
Importance: High

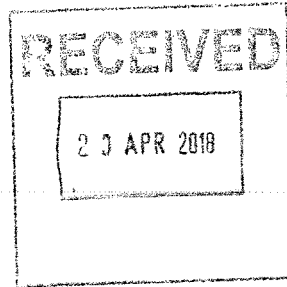
Dear Umutai,

Kindly requesting your approval for gender mainstreaming plan (taking into consideration that almost all activities of the project are gender responsive).

Best,

Kanykey

Approved by: [Signature]



Empowered lives.
Resilient nations.

Note to the file

Date 11.04.2018

- To:** Ms. Aliona Niculita, Deputy Resident Representative
- ~~CC:~~ Ms. Nuria Choibaeva, Programme Analyst
- Mr. Daniir Ibragimov, Programme Analyst
- Ms. Eilen Soltoeva, Finance Associate
- From:** Ms. Jyldyz Moldokulova National PMU Manager
- Mr. Kumar Kylychey, Sustainable Development Dimension Chief
- Ms. Kanykey Orozbaeva, SEG Adviser/ Projects portfolio coordinator

[Mirrored stamp: ANALYST UNDP PROGRAMME AND POLICY NURIA CHOIBAIEVA]

Subject: Transfer of a) government funds from PID00079587 to PID00108562 and b) WHO funds from PID 00079587 to PID00108493 and c) IRH project funded by the Russian Federation from ID 00079587 to PID00108493

a) The Government cost sharing agreement between the UNDP and the Government of the Kyrgyz Republic for the construction of the Pre-school educational facility in Jelaryk village of Kyrgyz Ocityabr LSG was signed on 1st July 2015. UNDP received governmental funds in amount of USD 41,670 that were budgeted under the project ID 00079587 for the implementation of the construction works.

As the project ID00079587 is being closed due to the start of new CPD phase for the year 2018-2022, herewith we are kindly requesting for your positive consideration for transferring the leftover from the government funds in the amount of USD 33,329.92 to the new project ID 00108562. The leftover funds will be immediately utilized for issuance of a purchase order with the Construction company.

b) UN Agency to UN Agency Contribution Agreement between the UNDP and WHO for SDGs Mainstreaming, Acceleration and Policy Support was signed on 20 October 2017. UNDP received WHO funds in the amount of USD 7,857 that were budgeted under the 00079587 Project ID.

As the Project ID 00079587 is being closed due to the start of the new CPD phase for years of 2018-2022 and extension of the Agreement till 30 April 2018, herewith we are kindly requesting for your positive consideration of transferring the WHO funds to the new project ID 00108493.

if kanykey should be in SDG project

[Handwritten mark]

c) UNDP was implementing regional project funded by the Russian Federation. UNDP in Kyrgyzstan received funds from IRH through this project, UNDP provided advisory support to the Government of Kyrgyz Republic on issues related to integration process of Kyrgyzstan into the Eurasian Economic Union, namely needs assessment of modernization of sanitary and phytosanitary infrastructure. Currently UNDP in Kyrgyzstan is providing advisory support of the Government of Kyrgyz Republic under the project "Capacity Building Support to the national SDGs adaptation" (ID 00108493), and the scope of work covered integration process of Kyrgyzstan into Eurasian Economic Union as well. UNDP hired following 2 experts: Mr. Mulkubatov Kalender Nurlanovich (IC#17-206) and Mr. Mukanov Ulanbek Aibekovich (IC#17-209): Herewith we are kindly requesting for your positive consideration for transferring the leftover from the PID00079587 funds in the amount of USD 11,082.91 to the new project ID 00108493 on covering the above mentioned 2 experts. The leftover funds will be utilized to reverse payments of these experts.

Aidai Sulaimanova

От: Eilen Soltoeva
Отправлено: 28 марта 2018 г. 11:27
Кому: Aidai Sulaimanova; Kanykey Orozbaeva; Roza Choibaeva; Kumar Kylychev; Irina Talkambaeva
Копия: Aidai Ashiralieva; Saltanat Dospaeva; Liudmila Kim
Тема: Closure of project 79587 (Environment Protection)

Dear Colleagues,

Please urgently submit one GLJE for transfer of all other balances to other ongoing projects. Namely: WHO, SIWI and Russian Fed. All other small balances I will clear myself.

Aliona requires urgent closure of the project in Atlas.

General Ledger Cash Balance		
Fund	Donor	Amount USD
30000	00003	\$ 1.60
30000	00006	\$ 7,857.00
30000	00035	\$ 0.00
30000	10792	\$ 2,078.38
30000	11456	\$ 0.00
30079	00280	\$ 0.00
30000	00244	\$ 0.00
30000	00555	\$ 56.76
30000	10714	\$ -0.00
30071	00146	\$ 33,329.92
30071	00206	\$ 11,082.91
30084	00012	\$ 0.00

Dear Aidai,

Please also initiate project completion checklist.

Dear Irina,

Please confirm that there are no Assets linked to this project. If project has Assets, then Programme Officers need to identify other suitable projects for Assets transfer.

Thank you for understanding, Eilen

Sincerely,



Annual Work Plan

Kyrgyzstan - Bishkek

Project: 00108999

Project Title: Capacity Development for National SDGs Adaptation

Year: 2019

Report Date: 25/1/2019

Output	Key Activities	Timeframe		Responsible Party	Planned Budget				
		Start	End		Fund	Donor	Budget Descr	Amount US\$	
00108493 SDG Adaptation	Long-term National Strategy	1/1/2018	1/12/2018	UNDP	04000	UNDP	71300	Local Consultants	30,000.00
	Mid-term National SD Progr	1/1/2018	1/12/2018	UNDP	04000	UNDP	75700	Training, Workshops and Confer	15,000.00
	SDG data collection, monitor	1/1/2018	1/12/2018	UNDP	04000	UNDP	71300	Local Consultants	17,500.00
				UNDP	04000	UNDP	75700	Training, Workshops and Confer	2,500.00
				UNDP	04000	UNDP	71300	Local Consultants	18,000.00
				UNDP	30071	RUS	75100	Facilities & Administration	518.52
				UNDP	04000	UNDP	75700	Training, Workshops and Confer	2,000.00
				UNDP	30071	RUS	71300	Local Consultants	6,481.48
				UNDP	04000	UNDP	71300	Local Consultants	15,000.00
	TOTAL								
GRAND TOTAL									107,000.00

25/1/2019



UN Development Programme Kyrgyzstan - Bishkek

Project: 00108999
Project Title: Capacity Development for National
SDGs Adaptation
Start Year: 2018
End Year: 2019

Implementing Partner: GOVERNMENT

Responsible Parties: UNDP

Revision Type: Project Approval

Budget (US\$) as of Last Revision on 25-January-2019		
Donor	Fund	Amount
UNDP	04000 TRAC (Lines 1.1.1 and 1.1.2)	100,000.00
RUS	30071 Programme cost sharing - GOV1	7,000.00
Total Budget (2019 and Beyond)		107,000.00
Total Utilization (2018 and Prior)		356,229.23
Project Total		0.00
Unprogrammed/Unfunded		-463,229.23

Project Description:

The Government has demonstrated full commitment to the implementation of SDGs and clearly benefited from UN support to integrate the SDGs into upcoming strategic development cycle. Two important strategic documents have been launched in 2018 – long term Strategy 2040 and five year Government Program Unity, Trust and Creation. MAPS mission is completed and identified 3 accelerators to achieve SDGs. In 2020 Kyrgyzstan is planning to make NVR at HLPF. Statistics for SDGs is an integral part of sound evidenced-based decision making within development. The Goal of the Project will be to support the Government to enhance national capacities and raise awareness on SDG-based issues.

TRAC funds allocated for 2019 is USD100,000.00

Leftover of Russian Funds from 2018 budget is USD7,000 (out of USD11082.91) are budgeted to support the Secretariat of CC on adaptation and realization of SDGs and preparation to NVR 2020

Agreed by: SEG Advisor 

Agreed by: UNDP Operations Manager

Agreed by: UNDP ARR

Agreed by:

Clearance Slip for:

ProDoc AWP

Agreement/
Amendment

MoU

Other

Purpose: 2019 AWP

Project number/title: 00108493/SDGs Adaptation

Prepared by: Kanykey Orozbaeva, SEG Advisor

Cleared by	ProDoc	AWP	MoU	Agreement/ Amendment	SIGNATURE/ DATE
Programme Associate	Budget Author for Prodoc. Verification of document correctness (period, title, names, budget) and grammar. Ensure all required supporting documents enclosed.				AIDAI ASHIRALIEVA PROGRAMME ASSOCIATE UNDP KYRGYZSTAN
Programme Analyst Team Leaders	Author.	Compliance with Prodoc and in line with UNDAF, CPD & SP	Compliance with the AWP. POPP rules and procedures	Compliance with Prodoc & donor requirements	ROZA OROZBAEVA PROGRAMME AND POLICY ANALYST UNDP
M&E Officer	Compliance with corporate format/template. RBM compliance (outcome, outputs/indicators/baseline). Compliance with HACT (Programme).				<i>[Signature]</i>
ARR	Compliance with UNDAF/CPD	Compliance with POPP rules and regulations	Strategic Programme related issues	Compliance with pipeline	KINDEK NASYBEKOV ARR UNDP KIR
Country Gender Coordinator	Substantive Gender analysis. GM	Gender specific activities and indicators			Clearance e-mail is attached.
SES Screening: • Gender • Human Rights • Environment	SESP form is to be signed and enclosed.				
Communications Unit	Commun. Strategy & budget	Annual Commun. plan			AINAGUL ABDRAKHMANOVA COMMUNICATION OFFICER
Procurement Unit		Procurement plan		RPA in terms of cumulative thresholds	CHOLPONBEK OMURALIEV PROCUREMENT ASSOCIATE UNDP KYRGYZSTAN
HR Unit		Recruitment plan <i>No recruitment</i>			SALDINA SASYKOVA UNDP HR ASSOCIATE
Programme Finance Associate	Budget (GMS, TRAC, Donor funds) <i>GMS is correct (balance of old Russian funds).</i>			Bank details; Budget (GMS, Donor funds); HACT FP (LoA, RPA)	EILEEN SOLTBEVA PROGRAMME FINANCE ASSOCIATE 29 JAN 2019
OM	Admin costs breakdown; TRAC; DPC			GMS	TRAC for 2019 ↳ \$100,000.00
DRR/RR	signs	signs	signs	signs	<i>[Signature]</i> 25/01/19